

Summary of Proposed Changes

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Document Modification History

Version	Status	Release date	Summary of changes
1.0	Current		Document published

1. Introduction

This summary of the proposed changes aims to inform stakeholders of the proposed changes under consideration, in preparation for the upcoming public and government consultation period for this project. It provides:

- an overview of the project's scope, including the purpose of the affected qualification/s
- a summary of the proposed changes to the qualifications and unit/ of competency
- consultation plan, and next steps.

The aim is to ensure stakeholders have a clear understanding of the proposed revisions, the reasons behind them, and how they can meaningfully contribute to shaping the future of these training products during the consultation.

2. Project Overview

This project is part of HumanAbility's suite of training product development initiatives aimed at ensuring qualifications, skill sets and units remain current, industry-relevant and responsive to emerging workforce needs.

A Technical Committee, drawing on expertise across industry, regulatory and provider domains, have guided the development of the draft training products.

A consultation log will be maintained and published to ensure transparency and traceability of stakeholder feedback and project responses.

Once feedback is considered and revisions incorporated, where compliant with the Training Package Organising Framework, the final drafts will be submitted for endorsement and, if approved, implemented and published on the National Training Register.

3. Project Scope

The primary objective of this project is to review 4 health administration and practice management qualifications and 15 units of competency within the *HLT Health Training Package*, with an aim of restructuring and redesigning

these components to address current and future skill needs, regulatory requirements, the latest technology and sustainable career pathways to support existing and future growth in the industry.

Qualifications

The purpose of these 4 qualifications is to support a specific occupation.

- *HLT37315 Certificate III in Health Administration*
- *HLT47321 Certificate IV in Health Administration*
- *HLT47715 Certificate IV in Medical Practice Assisting*
- *HLT57715 Diploma of Practice Management*

Units of Competency

- *HLTADM008 Administer and coordinate Telehealth services*
- *HLTADM009 Manage Telehealth technology*
- *HLTADM010 Facilitate a coordinated approach to client care*
- *HLTADM011 Manage health billing and accounting system*
- *HLTAID016 Manage first aid services and resources*
- *HLTHPS001 Take clinical measurements*
- *HLTHPS002 Support health professional in the delivery of care*
- *HLTHPS003 Maintain medication stocks*
- *HLTHPS005 Handle medical specimens*
- *BSBMED301 Interpret and apply medical terminology appropriately**
- *BSBMED302 Prepare and process medical accounts**
- *BSBMED303 Maintain patient records**
- *BSBMED304 Assist in controlling stocks and supplies**
- *BSBMED305 Apply the principles of confidentiality, privacy and security within the medical environment**
- *BSBMED401 Manage patient recordkeeping systems**

*Opportunities are available to make changes to these units – HumanAbility welcomes any feedback on these.

Skill Set

- *HLTSS00043 Telehealth Administration Skill Set*
- *HLTSS000M Clinical Support Skill Set*

4. Training products - Draft 2

Public consultations were held between February 2026 and March 2026. We collected feedback through workshops, surveys and emails. Workshops were held online and face to face around Australia, engaging multiple stakeholders in metropolitan and regional areas, allowing diverse stakeholder perspectives to be captured.

4.1 Qualifications

Table 1: Proposed changes to *HLT37315M Certificate III in Health Administration*

Section	Draft 2. Public and Government Consultation
Description	The qualification description has been updated. The occupational roles added and scope clarified
Foundation Skills Outcomes	New field. Indicates the foundation skills outcomes, a competent learner is expected to have upon completion of the qualification. These will be added based on core units
Packaging Rules	Packaging rules updated further due to updates in training products. Core units increased from 5 to 9, elective units decreased from 8 to 5
Core units	<p>Core Units added:</p> <ul style="list-style-type: none"> • <i>BSBMED305M Apply the principles of confidentiality, privacy and security within the medical environment</i> • <i>BSBXXX108 Develop basic digital skills in the workplace</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO website link- BSBXXX108.pdf) • <i>BSBMED302M Prepare and process medical accounts</i> This unit consists of foundational knowledge of the Medicare Benefits Scheme (MBS). During consultation and Functional Analysis, stakeholders emphasised that foundational knowledge of Medicare is essential for admin staff • <i>HLTADM000M (Currently BSBMED303) Maintain patient records</i> Stakeholders' feedback indicated that this is the basic requirement for administration staff and there should be consistent occupational outcomes for all graduates
Core units	HLTINF006 has been replaced with BSBWHS332X to better reflect the WHS scope and responsibilities of the occupational role

Elective units- clinical coding units	<p><i>HLTADM005 Produce coded clinical data</i> has been superseded and was replaced by six current clinical coding units in the December 2025 minor release.</p> <p>Following detailed analysis and stakeholders' feedback, it was determined that these units are not appropriate for health administration qualifications and are contained within the Diploma of Clinical Coding, which is the designated qualification for developing clinical coding competency.</p> <p>As a result, all clinical coding units have been removed.</p>
Elective units	<p>Electives added</p> <p>Group A - Administration:</p> <p><i>BSBMED304 Assist in controlling stocks and supplies</i></p> <p><i>BSBTEC302 Design and produce spreadsheets</i></p> <p><i>BSBXXX106 Develop basic digital artificial intelligence (AI) skills</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO Website link-BSBXXX106.pdf)</p> <p>Group B - Other electives:</p> <p><i>BSBCRT311 Apply critical thinking skills in a team environment</i></p> <p><i>BSBXTW301 Work in a team</i></p> <p><i>BSBPEF301 Organise personal work priorities</i></p> <p><i>CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety</i></p> <p><i>CHCLEG001 Work legally and ethically</i></p> <p><i>CHCPRP003 Reflect on and improve own professional practice</i></p>

Table 2: Proposed changes to *HLT47321M Certificate IV in Health Administration*

Section	Draft 2. Public and Government Consultation
Description	The qualification description has been updated. The occupational roles added and scope clarified
Foundation Skills Outcomes	New field. Indicates the foundation skill outcomes a competent learner is expected to have upon completion of the qualification. These will be added after finalisation of units
Core units	Additional units proposed: <ol style="list-style-type: none"> <i>BSBLDR414 Lead team effectiveness (relocated from electives)</i> <i>BSBOPS403 Apply business risk management processes</i> <i>BSBXXX116 Develop intermediate digital skills in the workplace</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been

	consulted through consultation workshops and technical committee meetings. FSO website link- BSBXXX116.pdf)
Core units - replaced	<i>HLTCCD003 Use medical terminology in health care</i> , has been replaced with <i>BSBMED301 Interpret and apply medical terminology appropriately</i>
Core units - replaced	HLTINF007 has been replaced with BSBWHS332X to better reflect the WHS scope and responsibilities of the occupational role
Core units - relocated to electives	<i>HLTADM010 Facilitate a coordinated approach to client care</i> <i>CHCCOM005 Communicate and work in health or community services</i> <i>CHCCCS020 Respond effectively to behaviours of concern</i>
Elective units - Removed	Units removed from electives based on feedback that these units do not align with occupational role outcome <i>BSBSUS511 Develop workplace policies and procedures for sustainability</i> <i>HLTINF006 Apply basic principles and practices of infection prevention and control</i> <i>BSBOPS402 Coordinate business operational plans</i> <i>BSBFIN401 Report on financial activity</i> <i>BSBHRM412 Support employee and industrial relations</i> <i>BSBHRM413 Support the learning and development of teams and individuals</i> <i>BSBOPS504 Manage business risk (BSBOPS403 Apply business risk management processes added in core units)</i>
Elective units - added	<i>BSBPEF502 Develop and use emotional intelligence</i> <i>HLTWHS006 Manage personal stressors in the work environment</i> <i>BSBXXX114 Develop Intermediate digital artificial intelligence (AI) skills</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO Website link-BSBXXX114)
Elective units- clinical coding units	Following detailed analysis and stakeholders' feedback, it was determined that clinical coding units are not appropriate for health administration qualifications and are contained within the Diploma of Clinical Coding, which is the designated qualification for developing clinical coding competency. As a result, all clinical coding units have been removed.

Table 3: Proposed changes to *HLT47715M Certificate IV in Medical Practice Assisting*

Section	Draft 2. Public and Government Consultation
Description	The qualification description has been updated and scope clarified, segregating supervision requirements for clinical tasks

Foundation Skills Outcomes	New field. Indicates the foundation skill outcomes a competent learner is expected to have upon completion of the qualification. These will be added after finalisation of units
Packaging Rules	Changes in packaging rules. Core units reduced from 19 to 16
Core units - added	Unit added <i>BSBXXX108 Develop basic digital skills in the workplace</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. . FSO website link- BSBXXX108.pdf)
Core units - replaced	HLTINF006 has been replaced with BSBWHS332X to better reflect the WHS scope and responsibilities of the occupational role
Core units - relocated to electives/removed	The following units have been moved to electives <i>BSBADM307 Organise schedules</i> <i>HLTAID011 Provide first aid</i> <i>HLTAID016 Manage first aid services and resources</i> The following unit has been removed: <i>BSBINM401 Implement workplace information system</i> (superseded and not relevant)
Elective units - Added	<i>HLTHPS011 Measure spirometry (TC consensus to add this unit in electives rather than core)</i> <i>BSBCRT311 Apply critical thinking skills in a team environment</i> <i>CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety</i> <i>BSBXXX106 Develop basic digital artificial intelligence (AI) skills</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO Website link-BSBXXX106.pdf)
Elective units - removed	<i>BSBFIN302 Maintain financial records</i> , removed based on broader stakeholders' feedback that this unit does not align with occupational outcomes of the qualification at this level.

Table 4: Proposed changes to *HLT57715M Diploma of Practice Management*

Section	Draft 2. Public and Government Consultation
Qualification title	Qualification title updated to 'Diploma of Health Services Management' to imply management capabilities across all sectors, i.e., private, hospital, government and community health services

Description	The qualification description has been updated. The occupational roles added and scope clarified
Foundation Skills Outcomes	New field. Indicates the foundation skill outcomes a competent learner is expected to have upon completion of the qualification. These will be added after finalisation of units
Packaging Rules	Changes in packaging rules. Core units increased from 10 to 12
Core units - added	<p><i>BSBXXX124 Develop advanced digital skills in the workplace</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO website- BSBXXX124.pdf)</p> <p><i>BSBOPS502 Manage business operational plans (relocated from electives)</i></p>
Elective units - Added	<p><i>BSBCRT411 Apply critical thinking to work practices</i> <i>CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety</i> <i>BSBOPS507X Manage organisational response to disruption</i> <i>BSBXCS402 Promote workplace cyber security awareness</i> <i>HLTWHS006 Manage personal stressors in the work environment</i> <i>BSBXXX122 Develop Advanced Digital Artificial Intelligence (AI) Skills</i> (Cross-sector unit developed by Future Skills Organisation (FSO), based on latest Dig comp 3.0 framework. Not yet endorsed and published. Stakeholders have been consulted through consultation workshops and technical committee meetings. FSO Website link BSBXXX122)</p>
Elective units - Removed	<p>Based on TC feedback, removed following units from electives, as not suitable at this level:</p> <p><i>BSBMKG552 Design and develop marketing communication plans</i> <i>BSBMKG551 Create multiplatform advertisements for mass media</i> <i>BSBMKG621 Develop organisational marketing strategy</i> <i>CHCPRP005 Engage with health professionals and the health system</i></p>

4.2 Units of Competency

Table 5: Proposed changes to *HLTADM008M Administer and coordinate Telehealth services*

Section	Draft 2. Public and Government Consultation
Unit description	Updated to clarify the scope
Elements and performance criteria	<p>PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit.</p> <p>Based on feedback received to add administrative triage support, PC 3.1 and 3.2 added to support safe initial client contact and escalation processes</p>
Foundation skills	Added
Performance evidence	Performance Evidence has been clarified to specify the types of tasks and frequency of tasks
Knowledge Evidence	<p>KE added</p> <ul style="list-style-type: none"> • legal and ethical requirements for the provision of Telehealth services including current Medicare requirements with regards billing and documentation • indicators requiring escalation and principles of triage and prioritisation within scope of own job role
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 6: Proposed changes to *HLTADM009M Manage Telehealth technology*

Section	Draft 2. Public and Government Consultation
Elements and performance criteria	PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit Specific references related to video conferencing have been replaced with 'telehealth technology' to cover telephone consulting as well.
Foundation skills	Added
Performance evidence	Performance Evidence has been clarified to specify the types and frequency of tasks
Knowledge Evidence	KE rephrased to enhance clarity, minor refinements throughout
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 7: Proposed changes to *HLTADM010M Facilitate a coordinated approach to client care*

Section	Draft 2. Public and Government Consultation
Title	Following technical committee feedback and public consultation, title updated to 'Assist with patient recalls, follow-up, referrals and care pathways' to align with unit outcome and job role
Elements and performance criteria	PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit
Foundation skills	Added
Performance Evidence	Performance Evidence has been clarified to specify the types of tasks and required frequency of performance
Knowledge Evidence	Organisational policy/procedures segregated and specified. KE refined to clarify role alignment. KE added <ul style="list-style-type: none"> principles and key features of reminder and recall systems factors used to identify and prioritise critical client appointments and follow-up actions
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 8: Proposed changes to *HLTADM011M Manage health billing and accounting system*

Section	Draft 2. Public and Government Consultation
Title	Following technical committee feedback and public consultation, title updated to 'Manage healthcare funding and payments' to align with unit and scope of job role
Elements and performance criteria	Elements and PCs have been revised to align with unit title, based on TC suggestions
Foundation skills	Added
Performance Evidence	Performance Evidence has been revised to specify the types of tasks and required frequency of performance
Knowledge Evidence	KE has been revised based on elements and PCs.
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 9: Proposed changes to *HLTAID016M Manage first aid services and resources*

Section	Draft 2. Public and Government Consultation
Elements and performance criteria	Some of PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit
Foundation skills	Added
Performance Evidence	Performance Evidence has been revised to specify the types of tasks and required frequency of performance
Knowledge evidence	<p>KE added</p> <ul style="list-style-type: none"> • first aid equipment, resources and personnel requirements for different workplace hazards and risk levels • roles and responsibilities of personnel involved in workplace first aid response • requirements for first aid documentation, recordkeeping and reporting
Assessment Conditions	Minor update to align with standard Training Package assessment condition template language and

Table 10: Proposed changes to *HLTHPS001M Take clinical measurements*

Section	Draft 2. Public and Government Consultation
Title	Following technical committee feedback and public consultation, title updated to 'Perform routine clinical measurements and observations' to align with unit and scope of job role
Elements and performance criteria	PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit PC 1.9 added
Foundation skills	Added
Performance Evidence	PE rephrased to enhance clarity and to align with scope of job role
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 11: Proposed changes to *HLTHPS002M Support health professional in the delivery of care*

Section	Draft 2. Public and Government Consultation
Title	Following technical committee feedback and public consultation, title updated to 'Assist health professionals with clinical procedures and patient support' to align with unit outcome and job role
Unit application	Minor refinements to align with unit title and elements
Elements and performance criteria	PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit
Foundation skills	Added
Performance Evidence	PE rephrased to enhance clarity and to align with scope of job role. The frequency of performance has been updated. One PE added strengthens client safety and make it explicit: acted as a chaperone during an examination or procedure for at least one client, in line with organisational policy and role boundaries
Knowledge Evidence	KE added: <ul style="list-style-type: none"> chaperoning requirements, including purpose, responsibilities, safeguarding principles, and organisational policies and procedures

	<ul style="list-style-type: none"> organisational procedures for assisting with clinical procedures, documentation and follow-up
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 12: Proposed changes to *HLTHPS003M Maintain medication stocks*

Section	Draft 2. Public and Government Consultation
Elements and performance criteria	PC's have been reworded throughout document to ensure it aligns with TPOF and covers all key elements of the unit
Foundation skills	Added
Performance Evidence	Performance Evidence has been revised to specify the types of tasks. PE rephrased to include reference to state and territory legislation
Knowledge Evidence	KE added: <ul style="list-style-type: none"> National Safety and Quality Primary and Community Healthcare Standards Organisational policies and procedures relevant to medication management, including stock monitoring, ordering, handling, storage, stock rotation, cold chain management, documentation and disposal of medications. principles of cold chain management
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 13: Proposed changes to *HLTHPS005M Handle medical specimens*

Section	Draft 2. Public and Government Consultation
Title	Following technical committee feedback and public consultation, title updated to 'Handle, process and test medical specimens 'to align with unit outcome and job role
Application	Wording changed to reflect title change and scope of role
Elements and performance criteria	All performance criteria reworded to align with TPOF requirements ensuring clarity, measurable and specific tasks
Foundation skills	Added

Performance Evidence	Performance Evidence has been revised to specify the types of specimens and required frequency of performance
Knowledge Evidence	Changes in wording for clarity KE added: <ul style="list-style-type: none"> organisational policies and procedures for preparing, conducting and reporting on-site testing of medical specimens
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language. Addition of “synthetic” specimens

Table 14: Proposed changes to *HLTMED000M* (currently *BSBMED301*) *Interpret and apply medical terminology appropriately*

Section	Draft 2. Public and Government Consultation
Unit title	Unit title updated to ‘Interpret and apply medical terminology’, to remove the non-specific term “appropriately,” with its intent embedded within the unit to ensure clarity and assessability
Elements and performance criteria	Element 1 title updated. All performance criteria reworded to align with TPOF requirements ensuring clarity, measurable and specific tasks
Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	Minor refinements KE added: <ul style="list-style-type: none"> common medical abbreviations and acronyms used in medical terminology
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 15: Proposed changes to *HLTADM000M* (currently *BSBMED302*) *Prepare and process medical accounts*

Section	Draft 2. Public and Government Consultation
Elements and Performance Criteria	Element 1 title change to reflect performance criteria PCs have been reworded throughout elements to ensure it aligns with TPOF and covers all key elements of the unit. Reference to ‘bulk billing’ has been replaced with ‘direct billing’, following Technical Committee (TC) feedback to reflect current terminology used in healthcare settings

Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	<p>KE added based on elements/PCs:</p> <ul style="list-style-type: none"> • types of medical billing arrangements, including direct billing, private billing and mixed billing • referral requirements, including components of valid referrals and processing procedures • financial transaction processes, including receipting, reconciliation, and management of outstanding and overdue accounts • use of booking and billing systems in scheduling medical appointments • organisational policies and procedures relating to <ul style="list-style-type: none"> ○ billing and account processing ○ referrals ○ use of booking systems ○ documentation, and recordkeeping
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 16: Proposed changes to HLTADM000M (currently *BSBMED303*) *Maintain patient records*

Section	Draft 2. Public and Government Consultation
Application	Minor refinements to align with unit outcome and job role
Elements and Performance Criteria	<p>PCs have been reworded throughout elements to ensure it aligns with TPOF and covers all key elements of the unit. Scope clarity and compliance embedded throughout</p> <p>Added reference to infection control requirements in PC 3.3</p>
Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	<p>KE rephrased for clarity.</p> <p>KE added:</p> <ul style="list-style-type: none"> • principles of maintaining accurate, complete, and current patient records

Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language
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Table 17: Proposed changes to HLTADM000M (currently *BSBMED304*) *Assist in controlling stocks and supplies*

Section	Draft 2. Public and Government Consultation
Elements and Performance Criteria	PCs have been reworded throughout elements to ensure it aligns with TPOF and covers all key elements of the unit. Scope clarity and compliance embedded throughout
Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	Minor rewording Additions in organisational policies and procedures
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 18: Proposed changes to HLTADM000M (currently *BSBMED305*) *Apply the principles of confidentiality, privacy and security within the medical environment*

Section	Draft 2. Public and Government Consultation
Unit title	Minor changes in unit title. The word “the” was removed from the unit title. Title updated to: “Apply principles of confidentiality, privacy and security within the medical environment”
Elements and Performance Criteria	Element titles have been updated and PCs have been reworded throughout elements to ensure it aligns with TPOF, covers all key elements of the unit and indicate specific requirements. Scope clarity and compliance embedded throughout
Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	Minor rewording KE added: <ul style="list-style-type: none"> principles of professional and ethical conduct in a medical service environment

	<ul style="list-style-type: none"> • organisational procedures for identifying, managing, and reporting conflicts of interest • organisational procedures for the secure storage of drugs, equipment, and other materials that pose a work health and safety (WHS) risk • communication methods for discussing sensitive information with patients, colleagues, and authorised personnel
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

Table 19: Proposed changes to HLTADM000M (currently *BSBMED401*) *Manage patient recordkeeping systems*

Section	Draft 2. Public and Government Consultation
Elements and Performance Criteria	PCs have been reworded throughout elements to ensure it aligns with TPOF and covers all key elements of the unit. Scope clarity and compliance embedded throughout
Foundation Skills	Refined
Performance Evidence	Performance Evidence has been rephrased to specify the types of tasks and required frequency of performance
Knowledge Evidence	Minor rewording KE added: <ul style="list-style-type: none"> • principles of professional conduct in maintaining patient records • organisational procedures for monitoring, reviewing, and improving patient recordkeeping systems • organisational procedures for supervising staff in the operation of patient records systems, including provision of guidance and support
Assessment Conditions	Minor rewording to align with standard Training Package assessment condition template language

4.3 Skill Sets

Table 20: Proposed changes to *HLTSS00043M Telehealth Administration Skill Set*

Section	Draft 2. Public and Government Consultation
Title	Title updated to 'Telehealth Service Coordination and Support Skill Set'. Based on feedback, "Administration" has been replaced to avoid implying service delivery, with "coordination and support"
Skill Set description	Updated to align with Skill Set title

Table 21: New Skill set proposed *HLTSS000M Treatment Room Clinical Support Skill Set*

Section	Draft 2. Public and Government Consultation
Title	Title updated to 'Clinical Support Skill Set'. Based on feedback, reference to 'treatment room', has been removed in title and description
Skill Set description	Updated to align with Skill Set title

Next Steps

The second draft of training products will be made available on HumanAbility website for public review as part of further validation. All the feedback received will be reviewed and incorporated in consultation with TC, before the draft training products are submitted to the Senior Responsible Officers.

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